

**NORTH AMERICAN MARTYRS CATHOLIC SCHOOL  
CONFIDENTIALITY AGREEMENT**

This Agreement is entered into between North American Martyrs Catholic School, hereinafter referred to as "SCHOOL", and \_\_\_\_\_, hereinafter referred to as "VOLUNTEER". In order to maintain volunteer privileges, VOLUNTEER agrees that because of the confidential nature of the information he/she may acquire while assisting SCHOOL, the obligations and restrictions in this Agreement are reasonable and necessary to protect the interests of SCHOOL and its staff and students.

VOLUNTEER acknowledges that he/she has been and shall be entrusted with Confidential Information of SCHOOL, the use by or the disclosure of which would be detrimental to the best interests of the SCHOOL and its staff and students. For the purposes of this agreement, Confidential Information shall include information and knowledge which is either legally protected as confidential or that which is of a personal and private nature.

**While serving as a VOLUNTEER and at any time thereafter, VOLUNTEER shall not divulge or disseminate any Confidential Information**, including the contents of any SCHOOL records, materials, and/or documents containing Confidential Information, to any person other than parish personnel for any purpose whatsoever, except as may be required by law, provided that VOLUNTEER must first provide prompt notice thereof to SCHOOL to permit SCHOOL an opportunity to contest such disclosure.

VOLUNTEER recognizes that all such documents and objects containing Confidential Information, whether developed by him or by someone else, are the exclusive property of the SCHOOL and shall not be removed from parish premises unless authorized by SCHOOL. Upon ceasing to be a VOLUNTEER of SCHOOL, or at any other time upon request by SCHOOL, VOLUNTEER shall return any such documents to SCHOOL.

VOLUNTEER acknowledges that he/she has carefully read, reviewed, and considered the terms of this Agreement. His/her signature below constitutes acceptance of and agreement to comply with these terms.

\_\_\_\_\_  
VOLUNTEER Signature

\_\_\_\_\_  
Date